



## ***Bingemans Appearance - Request Form***

Bingemans participates in a number of community events throughout the year. If you would like Bingemans to appear at your next event, please fill out the form below and send it back to the attention of Marketing Coordinator at Bingemans.

### ***CONTACT:***

Company/Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_  
(unit) (street) (city) (postal code)

Email: \_\_\_\_\_

### ***EVENT DETAILS:***

Event: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_  
(street) (city) (postal code)

Inside or Outside: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Who will be attending this event: \_\_\_\_\_

Event Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Website: \_\_\_\_\_

Please indicate if there is a fee in order for Bingemans to participate: \_\_\_\_\_

Do you require proof of liability insurance? (please be specific with amount): \_\_\_\_\_

***(continued on next page)***

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425 BINGEMANS CENTRE DRIVE, KITCHENER, ON N2B 3X7

TEL.: (519) 744-1555 • FAX: (519) 744-1985

[WWW.BINGEMANS.COM](http://WWW.BINGEMANS.COM)



**REQUIREMENTS: (Please check all that apply)**

- Scream Machine
- 10'X10' Booth Set Up with Tent
- 10'X10' Booth Set Up without Tent
- Bingemans Contesting at our booth (i.e. free birthday party giveaway)
- Bingemans logo for advertising or promotional tools (please note that all material with the Bingemans logo on it must be approved by the Marketing department. Please contact [cmarsh@bingemans.com](mailto:cmarsh@bingemans.com) for approval)
- Donation for Silent Auction, Door Prizes, etc. (please include a donation request letter)
- Chipper (The Bingemans mascot. Please indicate the time frame: \_\_\_\_\_)
- Other: \_\_\_\_\_

**OTHER:**

Is there any further information you would like to share with us? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE BE AWARE...**

Although Bingemans would like to be able to attend every event in and around the Region, we are not always able to do so. Please allow approximately 2-3 weeks for your request to be considered. If we are not yet booked on the requested date, you will be contacted to confirm the booking.

*All inquires and completed forms may be sent to:*

**Carolyn Marsh**  
Marketing Coordinator  
Tel: (519) 744-1231 ext. 2231  
Fax: (519) 744-1985  
[cmarsh@bingemans.com](mailto:cmarsh@bingemans.com)